

NORTH MAHARASHTRA UNIVERSITY, JALGAON.

FACULTY OF COMMERCE & MANAGEMENT

BOARD OF STUDIES IN COMPUTER MANAGEMENT

List of illustrative practicals for S Y B Com

in the subject “COMPUTING MANAGEMENT (Tally 9.2)”

At least 6 [Six] practicals shall be completed before certifying the Journal, covering at least 2 practicals from every group

GROUP – I - At least 2 practicals from this group

[1] [A] Create a company setup for Inventory with reference to the following details for a each of the following traders dealing in (1) cloths & garments and (2) groceries –

- Stock groups and Stock categories,
- At least two different simple units of measurement

[B] Display the list of ledgers created

[C] Input imaginary figures of opening stocks

[D] Alter and display the altered ledgers, prepared above with suitable changes.

[E] Delete a Stock group, unit of measurement, and stock item

Note - Do not give password.

[2] [A] An Electronic goods dealer of Jalgaon wants to maintain the Accounting records with inventory to know the category-wise sales for 22 inches TV sets, 27 inches TV sets, and 29 inches TV sets of each of the Philips, BPL and Sony brands of TV sets he is selling, and also the category-wise sales for 135 litres of Refrigerator, 165 litres of Refrigerator, and 195 litres of Refrigerator of each of the Alwyn, Godrej, and Videocon brands of Refrigerators he is selling.

Create a company setup for Inventory with suitable assumptions about Company details and Inventory details.

[B] Display the list of ledgers created as above

[C] Alter the Inventory master prepared above with suitable changes, assuming that the dealer has now decided to maintain the godown for TV sets at Jalgaon, and that for the Refrigerators at Dhulia.

[D] Display the ledgers altered as above

Note - Do not give password.

[3] [A] Khandesh Textiles Ltd., 14th, Ashoka Road, Nandurbar supplies you the following details about its business –

- a. The company's PAN No is ABRPS1404M, C S.T. Registration is No 425001JDN
 - b. It purchases raw materials of the following types-
 - Cotton of three different varieties in Number of Bales,
 - Dyestuff (colour) of four varieties in kilograms or part thereof ,
 - Bleaching chemicals of two varieties purchased in litres or part thereof
 - c. It manufactures and sales Shirting of two types, and Towels of three types as under
 - White Shirting sold in the quantities of meters or part thereof
 - Coloured Shirting sold in meters or part thereof
 - Regular Towels in the multiple of fifty number
 - Turkish Towels in the multiple of dozen
 - Napkins in the multiple of hundred number
 - d. The godown for Cotton is maintained at Jalgaon, and those for the Dyestuff and Bleaching chemicals are maintained at Dhulia, and godown for all the finished goods is maintained at Nandurbar.
 - e. The Sales invoice is raised from the Head office at Nandurbar.
 - f. The company wants to follow the FIFO method of costing.
- Create the Company. Do not give password.

[4] Create or select any company present in your computer. Make an invoice entry. Company stores Surgical and other related equipments at Andheri Godown, and the medicines & drugs at Dadar Godown. The company purchased on credit from Vishal Pharmaceuticals Ltd, vide invoice number PL/65, dated 21st Aug, 2009 –

[a] Surgical and other related equipments -

- Stethoscope 50 units @ Rs 300 per unit
- BP Apparatus 50 units @ Rs 900 per unit
- Scissors 50 units @ Rs 200 per unit
- Hand gloves 200 pairs @ Rs 50 per pair
- ECG Instrument 10 units @ Rs 5000 per unit
- Needle 20 sets @ Rs 120 per set
- Knife 30 dozens @ Rs 1200 per dozen
- Magnifying glass 10 dozens @ Rs 800 per dozen
- Saline bottle set 50 sets @ Rs 70 per set

[b] Medicines & drugs -

- Anacin Tablets 40 stripes @ Rs 10 per stripe
- Antacid Capsules 1000 capsules @ Rs 50 per 100 capsules
- Saline bottles 50 bottles @ Rs 30 per bottle
- Insulin 400 units vial 50 vials @ Rs 175 per vial
- Vicks Cough syrup 200 ml Bottle 100 bottles @ Rs 15 per bottle

No taxes are applicable.

Company vacated Dadar Godown, and the goods stored therein were transferred to Andheri Godown.

Enter the above in the books of the company, and also write down the steps required for recording the above.

GROUP – II - At least 2 practicals from this group

[5] Create a Company with following details -

- Larsen & Toubro Co. Ltd., 345, M. G. Road, Fort, Mumbai 400001, Tel 2821314,
- PAN ASTPB2009T, CST No. 400001/C/2044
- The company maintains Accounts with Inventory.
- The Company Stores Gold cement at Kurla Godown and other goods at Thane Godown.
- Do not give password.

Create the required ledgers and records the following voucher entries for the month of August -

Date - Transaction

- 1 - Business started with Cash Rs 2,00,000/-, Building Rs 3,00,000/-, Computers Rs 130,000/-
- 5 - Account opened with Central bank Rs. 1,00,000/-
- 7 - Purchased Stationery worth Rs 3,000/-
- 13 - Cash introduced in Business Rs 3,00,000/-
- 19 - Furniture purchased for Rs 50,000/-
- 25 - Insurance Premium paid Rs 10,000/- by Cheque No. 456789

[6] Create a Company with following details -

- Bharati Electricals Co. Ltd., Gandhi Market, 678, Anni Besant Road, Mumbai 400001,
- Tel 2827859, Income-tax PAN CPVDC6036T, CST. Reg No. 400001C4088
- The company maintains Accounts with Inventory.
- Financial Year starts from 1-4-2008.
- Company Stores T. V. at Vile Parle Godown and other goods at Washi Godown.

Make the voucher entries of the transactions of August, which were as under –

Date – Transaction

- 1 - Business started with cash Rs. 4,00,000/-, Building Rs. 6,00,000/-, Computers Rs. 60,000/-
- 3 - Account opened with State Bank Rs. 2,00,000/-
- 12 - Purchased on credit from Maharashtra Electronics vide Invoice No BE/90
 - 21" Philips Colour TV 10 pcs. @ Rs. 10,000/-
 - 29" Philips Colour TV 10 pcs. @ Rs. 30,000/-
 - 32" Philips Colour TV 10 pcs. @ Rs. 40,000/-
 - 34" Philips Colour TV 10 pcs. @ Rs. 50,000/-
- 15 - Sold for Cash the following -
 - 21" Philips Colour TV 5 pcs. @ Rs. 11,000/-
 - 29" Philips Colour TV 4 pcs. @ Rs. 32,500/-
 - 32" Philips Colour TV 4 pcs. @ Rs. 42,100/-
 - 34" Philips Colour TV 2 pcs. @ Rs. 52,100/-
- 18 - Insurance Premium paid Rs. 2,000/- by Cheque No. 123345
- 20 - Purchased for Cash from India Enterprises vide Invoice No IE/12

- 21" Philips Colour TV 4 pcs. @ Rs. 9,900/-
- 29" Philips Colour TV 4 pcs. @ Rs. 29,500/-
- 32" Philips Colour TV 4 pcs. @ Rs. 40,100/-
- 34" Philips Colour TV 2 pcs. @ Rs. 49,900/-
- 24 - Sold for Cash -
 - 21" Philips Colour TV 3 pcs. @ Rs. 12,000/-
 - 29" Philips Colour TV 3 pcs. @ Rs. 34,000/-
 - 32" Philips Colour T.V. 3 pcs. @ Rs. 45,000/-
- 25 - Cash introduced in Business Rs. 40,000/-
- 26 - Furniture purchased for Rs. 70,000/-
- 29 - Insurance Premium paid Rs. 20,000/- by Cheque No. 123346

[7] Create or Select any Electronic Company present in your computer and maintain accounts with inventory, financial year from 01-04-2009.

1. Create the following (a) stock groups, (b) stock items and (c) unit of measure for each.
2. After creation of (a) stock groups, (b) stock items and (c) unit of measure, alter them with imaginary details, and delete some of them with suitable imagination.
3. Make the voucher entries of the following -

Colour TVs

14" BPL Color T.V.	5 pcs @ Rs. 5,800
20" BPL Color T.V.	5 pcs @ Rs. 9,850
14" Sharp Color T.V.	5 pcs @ Rs. 5,900
20" Sharp Color T.V.	5 pcs @ Rs. 9,900
14" Sony Color T.V.	5 pcs @ Rs. 10,000
20" Sony Color T.V.	5 pcs @ Rs. 1,2000

OP. Bal. Rate

LCD Colour TVs

14" Sony LCD Color T.V.	5 pcs @ Rs. 20,000
20" Sony LCD Color T.V.	5 pcs @ Rs. 28,500
32" Sony LCD Color T.V.	5 pcs @ Rs. 34,520
14" Videocon LCD Color T.V.	5 pcs @ Rs. 21,000
20" Videocon LCD Color T.V.	5 pcs @ Rs. 30,000
32" Videocon LCD Color T.V.	5 pcs @ Rs. 33,000

OP. Bal. Rate

Refrigerators

165 Itr Godrej Refrigerator	5 pcs @ Rs. 9,000
300 Itr Godrej Refrigerator	5 pcs @ Rs. 12,000
165 Itr Voltas Refrigerator	5 pcs @ Rs. 9,500
300 Itr Voltas Refrigerator	5 pcs @ Rs. 11,250
165 Itr Videocon Refrigerator	5 pcs @ Rs. 9,950
300 Itr Videocon Refrigerator	5 pcs @ Rs. 13,000

OP. Bal. Rate

Write down the steps required to create, delete, and after (a) stock groups, (b) stock items and (c) unit of measure.

GROUP – III - At least 2 practicals from this group

[8] Select any company present in your computer prepare a purchase order for purchasing the following items from M/s Ramaniklal & Company -

1. Win-98 compatible keyboard 10 units @ Rs. 400/ unit
2. Multimedia keyboard 05 units @ Rs. 850/ unit
3. Logitek Mouse 10 units @ Rs 200/ unit
4. Transcend Pen-drive 50 units @ Rs 410/unit
5. SONY CDs Pack 15 packs @ Rs 650/ pack
6. Printing paper [A4 size] 20 Rims @ Rs 120/ Rim
7. Permanent Marker 2 Dozens @ Rs 200 / Dozen

The purchase date is 1st Aug., 2009 and the items are due on 4th Aug., 2009. Location is warehouse at Mumbai. No taxes of any kind are applicable.

Record the above voucher entries, and write down the steps required to prepare this purchase order. Obtain hard copy of purchase order.

[9] Select any company present in your computer and prepare a purchase order for purchasing the following items from M/s Chintu & Company, wholesaler in the items of groceries -

1. Sugar 5 Quintals @ Rs 3500 per quintal
2. Tea powder 80 Kgs @ Rs 160 per kg
3. Groundnut oil [branded] 100 Tin-packs @ Rs 1200 per tin-pack
4. Ground nut oil [Loose] 1000 Liters @ Rs 70 per liter
5. Talcum powder packs 8 Dozens @ Rs 700 per dozen

The purchase date is 11th Aug 2009 and items are due on 14th Aug 2009. Location is warehouse at Pune. No Taxes of any kind are applicable.

Write down the steps taking to prepare this purchase order. Obtain hard copy of purchase order.

[10] Create or Select any Electronic Company present in your computer and maintain accounts with inventory, financial year from 01-04-2008. Prepare a sales invoice for selling the following items to M/s. Gandhi & Sons.

- | | |
|---------------------|-----------------------------|
| Logitech Mouse | 50 pcs. @ Rs 400 per Piece |
| Multimedia Keyboard | 25 pcs. @ Rs 800 per Piece |
| Creative Web Camera | 10 pcs. @ Rs 2000 per Piece |

Vouchers references, Order details, Shipping Details should be printed. No tax of any kind is to be imposed.

Write the steps required to prepare this invoice. Assume the address for shipment within the city limits. Obtain hard copy of the invoice.

- [11]** Select any company present in your computer. Roshan Arts require the following items within three days of the date of placing an order. Prepare a sales invoice for selling the following items to the customer -

Microsoft XP Enterprise Edition	2 copies @ Rs 24,000 per copy
Corel Draw 10.0	2 copies @ Rs 8,000 per copy
Norton Antivirus software	1 copy @ Rs 5,000 per copy
MS Office 2008	3 copies @ Rs 10,000 per copy

Vouchers references, Order details, Shipping Details should be printed. Assume own address for shipment in Pune. No tax of any kind is to be imposed.

Write down the steps taking to prepare the invoice. Obtain hard copy of invoice.

- [12]** Create or Select any Company Present in Your computer.

Purchase the following goods from IBM India on credit with 4% VAT

NAME OF ITEM	Quantity [Number]	Rate [Rs]
Printers	05	1800
Monitors	05	3000
Keyboards	05	750
Mouse	05	350

Write down the steps taking to purchase invoice entry. Obtain hard copy.